



*Established in 1981*

*“Committed to excellence in life through competitive swimming”*

**2010 – 2011**

## **Team Registration Packet**

### **Instructions:**

- 1. Visit the team website at [www.swimmacon.com](http://www.swimmacon.com)**
- 2. Download the Team Handbook**
- 3. Read through the handbook and this packet**
- 4. Fill out the last sections of this packet**
- 5. Return registration and first months fees to Coach Justin**
- 6. Visit [www.usaswimming.org](http://www.usaswimming.org) for information about the sport and services provided by United States Swimming**



## REGISTRATION AND MONTHLY FEES 2010 / 2011

### **Registration Fee** (due yearly):

Bronze and above..... \$85  
(includes United States Swimming  
fee, required by U.S. Swimming for  
liability purposes)

### Monthly fees:

Bronze ..... \$70  
Silver ..... \$80  
Gold ..... \$90  
Junior ..... \$95  
Senior..... \$100  
Varsity ..... \$80

To help families with more than one swimmer, we offer a multi-child discount. The highest level swimmer pays full price. 2nd swimmer pays 10% off of full monthly fee, 3<sup>rd</sup> swimmer pays 15% off of full monthly fee, and 4<sup>th</sup> swimmer swims free!

# 2010-11 Fundraising Commitment

Welcome to Swim Macon Aquatic Club, home of Macon's #1 premier swim team. We are excited to have you and your family join our team for what we hope will be a fun and successful year. We as a team try to keep our swim fees as low and reasonable as we possibly can. One of the ways we do this is by offering two fundraising programs.

**Starting Fall 2007, all groups will be required to meet the same Fundraising Commitment.**

**All Groups**  
**\$50.00 per**  
**Quarter**  
*Varsity, Bronze, Silver, Gold, Junior, and Senior.*

Note: Your fundraising commitment is per family, not per child. If you have more than one child on the team, you will only need to meet the fundraising commitment once per quarter. The Quarters are defined at Fall (September – November), Winter (December – February), Spring (March – May), and Summer (June – August).

Each family on our team is REQUIRED to meet a fundraising commitment per quarter. We have two fundraising programs:

1. KROGER CERTIFICATES
2. SCRIP

It is very easy to meet your family's commitment per quarter with one or both of these. If your commitment per family is not met by the end of each quarter then your family is responsible for paying the remainder of the balance. We want to help you go ABOVE and BEYOND your commitment by making these fundraisers readily available to you.

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## ***The following is a brief description of our two fundraisers:***

### **KROGER CASH:**

Kroger Cash Cards are the same as cash and can only be used in Kroger Co. Stores. You may purchase Kroger Cash Cards in increments \$50 and \$100's. You purchase the cards from SMAC and our team will keep up with the amount of your contribution. When using Kroger Cash Cards our team receives 5% of each dollar spent at Kroger which is credited to your fundraising account.

*Example of Kroger Cash:* If your family buys \$100 of Kroger Certificates, then \$5 will be credited towards your family's fundraising commitment. If your family buys \$1,000 during one quarter then you would have \$50 credited towards your fundraising commitment.

*How to obtain Kroger Cash:* Purchase directly from Lisa Hichkad by meeting up with her at the pool. Kroger Cash is given at time of purchase (no wait time). Lisa makes every effort to be available for the purchase of Kroger Cash but cannot be at both pools at all times. If you have not seen Lisa at the pool and need to purchase Kroger Cash, call her at (478) 747-4874. She will make every effort to work with you.

### **SCRIP:**

Scrip works similarly to Kroger Cash, in that the team receives a percentage of the amount you purchase. However, there are many stores that participate. Just a few examples: Cracker Barrel, Olive Garden, Outback, Bath and Body Works, The Gap, Marshall's, Rich's, Marriott Hotels, and several gas stations, and the list goes on. There are specific dollar increments available, such as \$10, \$25, or \$50, and the percentages the team receives varies from store to store, with the average being 5%- 10%. By using SCRIP, like Kroger Cash, you are not just incurring an expense to meet fundraising - you are buying goods and services you already use and helping the team at the same time.

*Example of SCRIP:* If you buy \$50 worth of gift cards from Long Horn Steakhouse, who pays 8%, you will receive \$4 toward your commitment (50 x .08).

### *How to obtain SCRIP:*

1. Obtain a blank SCRIP order form. Order forms are available on-line ([www.swimmacon.com](http://www.swimmacon.com) >Click on the Parent Directory tab >Click on Fundraising) and at Northside Pool. Orders for SCRIP will be due on Wednesdays.
2. Select the SCRIP you wish to order and total your order. Be sure to fill in your name on the form. Forms without names will not be processed.
3. Place your completed SCRIP order form along with a check payable to Swim Macon for the total of your order in the SCRIP lockbox at Northside Pool (located under the Men's record board next to the parent folders) or give directly to Lisa Hichkad.
4. Orders will be returned to your folders by the following Tuesday, in the form of paper gift certificates or gift cards, depending on the retailer.

So, yes, you will have to think ahead a little bit, but once you get the hang of it, you'll love having such flexibility in meeting your fundraising commitment. Also, please get in the habit of checking your folder at least every Tuesday. It is important to not leave the gift cards in your folder for long since they work like cash, and it will also help keep you up-to-date on important information even when you don't order SCRIP.

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### Questions?

Lisa Hichkad, 478-747-4874, is in charge of our fundraising programs and will be glad to help you understand and use both of our fundraising programs. You can call her anytime with questions or orders. Please contact Lisa for your Kroger Cash and Scrip orders. Let us help you meet your commitment with Kroger Certificates and/or SCRIP. The more we use it, the more we help our team become the success I know we all want it to become.

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Our fundraising is kept SEPARATE from our monthly swim fees, so **DO NOT include Fundraising Payments with your monthly statement check**. If you choose NOT to use SCRIP or Kroger Certificates, then you can write your fundraising check separately and make a note on your check that this money goes toward fundraising. You can place your check in the Hichkad folder. Please do not put fundraising checks in the black box in the Northside Pool office.

Each family's fundraising commitment must be met by the end of each quarter. If your family's commitment has not been met, then a notice will be placed in your family's folder giving you (15) days to pay the balance of your commitment.

A family fundraising commitment balance that is still outstanding after 15 days will result in the loss of your family's participation in swim practice and any upcoming swim meets that you are entered in with Swim Macon.

# ***GENERAL POLICIES AND PROCEDURES***

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**NOTE: READING THIS INFORMATION AND AGREEING TO ABIDE BY THE POLICIES ARE REQUIRED FOR REGISTRATION.**

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1. Registration fees, including United States Swimming fees, and medical waivers must be filed with Swim Macon.
2. All fees must be paid by the 10th of each month, or a late fee of \$30 will be assessed. ANY FAMILY THAT HAS NOT PAID IN FULL BY THE 15TH OF EACH MONTH WILL NOT BE ALLOWED TO PARTICIPATE IN PRACTICES, MEETS, OR ANY OTHER TEAM ACTIVITIES.
3. If at any time your child will not be swimming for one month or longer, the child's coach and the team treasurer must be notified in writing. Failure to do so will result in your being assessed at least one month's fees.
4. All families with swimmers from the Bronze level and up are required to participate in fund-raising. A separate fund-raising pamphlet explains the obligation and the programs that can be used to meet it.
5. A coach's travel charge of \$7.00 per swimmer participating in the meet will be assessed to cover costs for any out-of-town meet.
6. Parents/guardians cannot interfere with the coaches' instruction time on the pool deck under any circumstances. If a meeting with a coach is desired, an appointment should be made for a mutually agreeable time.
7. Absolutely no food is allowed on deck or in the locker room. Swimmers may bring water or sports drinks in non-glass containers.
8. Swimmers are required to clean up and remove their equipment from the pool deck after practice.
9. Each family is expected to complete 10 volunteer hours or pay a volunteer fee of \$50.00. See attached Volunteer Form for opportunities.
10. SWIMMERS ARE REQUIRED TO WEAR THE TEAM-DESIGNATED SUIT AND CAP (IF ONE IS WORN) AT ALL MEETS. THE TEAM'S SUIT COLOR IS BLACK.
11. You are required to check your folder located below the record board in the hallway on a regular basis for information, bills, etc. Failure to look in the folder recently is not a valid excuse for disregarding procedures. You should also regularly review the bulletin board in the hall and/or the website, [www.swimmacon.com](http://www.swimmacon.com), for important information.
12. Any new policies added during the season will be posted on the bulletin board and published on the website.

# ***MONTHLY FEES PROCEDURE***

Swim Macon is a totally self-supporting team. We receive no outside money to help pay the team's financial obligations, other than the monthly fees and fund-raising monies. A separate booklet explains the fund-raising obligation and programs available to meet it. Please see Kathy Stockslager regarding fund-raising.

1. A bill will be placed in family folder at the beginning of the month. All fees must be paid by the 10th of each month.
2. After the 10th day of the month, a late fee of \$30 will be added.
3. The treasurer will give the head coach a list of families who are in arrears on the 15th day of each month. Any swimmer who has an outstanding bill on the 15th of any month **WILL NOT BE ALLOWED TO PARTICIPATE IN PRACTICE, MEETS OR ANY OTHER SWIM MACON ACTIVITIES.**
4. The swimmer will be given the chance to call a parent to bring the check to the pool. Otherwise, he/she will be asked to sit out that practice.

**NOTE:** On rare occasions, you may not receive a bill at the beginning of the month. If you do not receive a bill in your box, you are still expected to pay your monthly fees by the 10<sup>th</sup> of the month.

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If a swimmer chooses not to swim for a month or longer, the treasurer must be notified *in writing* as soon as the decision has been made. If this is not done, the family will be assessed at least one month's fees.

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## PHOTO RELEASE FORM

I hereby grant Swim Macon Aquatic Club and its representatives, employees, agents and assigns, the irrevocable and unrestricted right to use, reproduce, copyright, and publish photographs, of those participating and/or attending our program, for editorial, trade, advertising or other purpose in any manner and medium that strictly promotes our team and/or the sole purpose of publicizing the Swim Macon Aquatic Club program, or any other lawful purpose. In addition, I waive the right to inspect or approve the finished product, including written or electronic copy, wherein my likeness appears. Additionally, I waive any right to royalties or other compensation arising or related to the use of the photograph(s).

I hereby hold harmless and release and forever discharge Swim Macon Aquatic Center, and its officers, employees, agents, legal representatives, and assigns from all claims, demand, liability, and causes of action which I, my heirs, representatives, executors, administrators, or any other persons acting on my behalf or on behalf of my estate have or may have by reason of this authorization relating to use of said photographs.

Date: \_\_\_\_\_

Parent's Name(s) (Print): \_\_\_\_\_

Child(ren)'s Names: \_\_\_\_\_

Parent's Signature(s): \_\_\_\_\_

## Check Writing

When you pay by check, you expressly authorize this merchant, if your check is dishonored or returned for any reason, to electronically debit your account for the amount of the check, plus a processing fee of \$30.00 (or legal limit) plus applicable sales tax. The use of a check for payment is your acknowledgement and acceptance of this policy and its terms.

Please Initial: \_\_\_\_\_ Date: \_\_\_\_\_

# Fundraising Acknowledgement

I understand Swim Macon's fundraising requirements and agree to support the team by meeting my family's quarterly commitment. I also understand the consequences should I fail to meet the required commitment.

Initial each statement:

\_\_\_\_\_ I understand that as a Swim Macon family, I am obligated to raise \$50 per quarter, every quarter.

\_\_\_\_\_ I understand this may be done 3 ways:  
1. Purchasing Kroger Cash Cards  
2. Purchasing Scrip  
3. Paying \$50 directly

\_\_\_\_\_ I understand that all fundraising payments and orders are completely separate from dues and fees and cannot be combined into a single check.

\_\_\_\_\_ I understand should I fail to meet the required commitment, my swimmer(s) will be barred from further team activities including practices, meets, and social activities.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Swimmer(s) Name(s): \_\_\_\_\_

**- DO NOT include Fundraising Payments with your monthly statement check -**

**CHOOSE TO SIGN ALL OF NUMBERS 1, 2, AND 3,  
OR CHOOSE #4:**

1. BY SIGNING BELOW, I CERTIFY THAT I HAVE READ AND UNDERSTAND ALL THE GENERAL POLICIES AND PROCEDURES CONTAINED ABOVE. I WILL ABIDE BY THESE POLICIES AND UNDERSTAND THAT FAILURE TO DO SO WILL CAUSE MY CHILD TO NOT BE ABLE TO PARTICIPATE IN TEAM PRACTICES, MEETS, OR ACTIVITIES.

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SIGNATURE

DATE

2. BY SIGNING BELOW, I CERTIFY THAT I UNDERSTAND ALL REGISTRATION AND MONTHLY FEES ASSOCIATED WITH MY CHILD/CHILDREN'S SWIM GROUP(S). I WILL PAY THESE FEES BY THE 10TH OF THE MONTH, AND UNDERSTAND THAT FAILURE TO DO SO WILL INCUR A \$30 FEE. I UNDERSTAND THAT IF ALL BALANCES DUE ARE NOT PAID BY THE 15TH OF EACH MONTH, MY CHILD WILL NOT BE ABLE TO PARTICIPATE IN TEAM PRACTICES, MEETS, OR ACTIVITIES.

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SIGNATURE

DATE

3. BY SIGNING BELOW, I CERTIFY THAT I UNDERSTAND THE MEET SIGN-UP PROCEDURE. I WILL FOLLOW THIS POLICY AND UNDERSTAND THAT FAILURE TO PAY ENTRY FEES BY THE SIGN-UP DEADLINE WILL RESULT IN MY CHILD NOT BEING ABLE TO SWIM IN THE MEET.

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SIGNATURE

DATE

- .....
4. I HAVE CHOSEN NOT TO READ THE INFORMATION INCLUDED IN THIS PACKET. I UNDERSTAND THAT IF I WANT MY CHILD/CHILDREN TO PARTICIPATE IN TEAM PRACTICES, MEETS, OR ACTIVITIES, I WILL BE BOUND BY THESE POLICIES REGARDLESS OF MY CHOICE TO NOT READ THEM.

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SIGNATURE

DATE

# Swim Macon

Swimmer Family Name: \_\_\_\_\_ Start Date: \_\_\_\_\_

## Parent Information

Mother's Name: \_\_\_\_\_ Father's Name: \_\_\_\_\_

Employer: \_\_\_\_\_ Employer: \_\_\_\_\_

Work Telephone: (\_\_\_\_\_) \_\_\_\_\_ Work Telephone: (\_\_\_\_\_) \_\_\_\_\_

Cell Phone: (\_\_\_\_\_) \_\_\_\_\_ Cell Phone: (\_\_\_\_\_) \_\_\_\_\_

Parent's E-mail Addresses\*: \_\_\_\_\_

\*For email Updates and information

## Residence

Address: \_\_\_\_\_ City State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Telephone: (\_\_\_\_\_) \_\_\_\_\_

## Swimmer Information

	<u>Name</u> (First, Middle Initial, & Last)	<u>Sex</u>	<u>Age</u>	<u>DOB</u>	<u>T-Shirt Size</u>	<u>School</u>	<u>Grade</u>
1.	_____	_____	_____	_____	_____	_____	_____
2.	_____	_____	_____	_____	_____	_____	_____
3.	_____	_____	_____	_____	_____	_____	_____
4.	_____	_____	_____	_____	_____	_____	_____

## Relevant Medical Information

List any medical conditions or considerations that coaches should know about \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I hereby state that my child/children has/have no medical or physical condition(s) that would prohibit him/her from practice or any other activity conducted by Swim Macon.

Parent or guardian signature \_\_\_\_\_ Date \_\_\_\_\_  
(must be 18 years old to sign)

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**NOTE:** Practices for groups from the Bronze level and up are considered official United States Swimming (USS) activities.
In order for the team to keep its USS liability coverage valid and active, ALL swimmers participating in those groups must
be registered USS swimmers (USS General Liability Policy, Section A, page 5).
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**Group Assignment:** (to be determined by coach)

\_\_\_\_\_ Bronze (\$70) \_\_\_\_\_ Junior (\$95)
\_\_\_\_\_ Silver (\$80) \_\_\_\_\_ Senior (\$100)
\_\_\_\_\_ Gold (\$90) \_\_\_\_\_ Varsity (\$80)

**Registration Fee(s):**

Bronze & Above \$85 x \_\_\_\_\_ = \_\_\_\_\_
(# Bronze & Up)

Total Registration Fees \_\_\_\_\_

**Monthly Dues:**

Swimmer 1: \_\_\_\_\_

Swimmer 2: \_\_\_\_\_ (less 10% discount)

Swimmer 3: \_\_\_\_\_ (less 15% discount)

Swimmer 4: \_\_\_\_\_ Free \_\_\_\_\_

Total Monthly Dues \_\_\_\_\_
(Due each month by the 10<sup>th</sup> of the month)

Total Due at registration: (Total Registration Fees + Total Monthly Dues for 1<sup>st</sup> Month) \_\_\_\_\_

Dues are billed at the first of the month and are due by the 10<sup>th</sup>, a late fee of \$30 will be added for payments received after the due 15 of the month. You are responsible for the entire amount regardless of how many days your child swims. To inactivate your account (for example: due to injury, or leaving the team), you must notify the Treasurer on month in advance to avoid being responsible for the entire balance. Fund-raising is mandatory each quarter, see Fundraising booklet for further information. Swim Macon charges a meet surcharge on all entries processed. Swimmers of families who are delinquent on dues will be withheld from competition and practice. All returned checks will be subject to a \$30.00 fee. The Club reserves the right to require members who have issued a returned check to pay by cash. Multi-child discounts, as set by the Board will be noted on each family's dues statement.

Swim Macon is a totally self-supporting team which has a budget operating on fees and fund-raising activities. We recognize that as members of this team we will be required to volunteer time at various club events and functions. We hereby apply for membership in Swim Macon and agree to pay the dues and fees as established by the Board.

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_